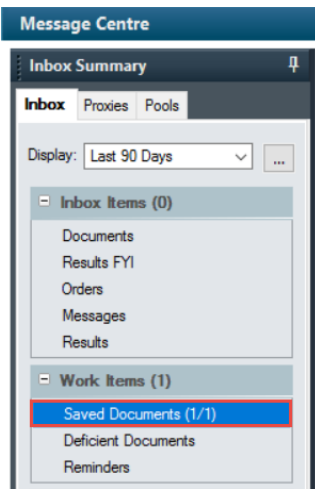## WCGH Medical Staff Go-Live Update: June 30, 2022

Tips of the Day: How to find unsigned documents and COVID-19 Problems

Saved Self-Authored Documents, are not complete, and do not distribute externally until signed.

Note: This is a change; documents created through transcription services, if not signed by the author, are automatically sent out by the system in 72 hours.

Saved Self-Authored Documents are easily found in the Saved Documents folder in Message Center. Regularly check your Message Centre to ensure that all saved documents are signed and completed.

Managing COVID-19 Diagnosis in the Problem List

- Patients that are in the hospital for ACTIVE COVID
    - Leave Problem as is (it is important as it is used to fire rules related to COVID and isolation/PPE). If needed Click **This Visit** to add to note.

- For patients that have HISTORY for having COVID
    - If you feel COVID-19 is important diagnostically, add **History of COVID-19** as a problem in the problem list.